



OUM Admissions Policy: Deferral Policy and Procedures

Purpose

This policy outlines the Deferral Policy and Procedures as applied to all OUM Applicants for admission to the University. It defines the process used to make decisions about deferred admission and registration to the MD Program after the Applicant has been accepted.

Scope

OUM demonstrates its continuous commitment to supporting qualified Applicants who apply to the University by providing a defined procedure for requesting deferral for admission and registration.

Application

This policy should be read in conjunction with the definitions and criteria below.

Definitions

Table 1. Definitions

Definition	Explanation
Admissions Office	The University Admissions Team.
Applicant	One who has formally applied to OUM.
Intake or Cohort	One of two groups of new students (intakes/cohorts) per year – one in January and one in July.
Offer of Acceptance	Acceptance Letter received by Applicant
Deferral	Request to delay commencement of study after acceptance.



Admissions Deferral Criteria

Following acceptance to a specific OUM MD Intake, Applicants may want to wait to register for a subsequent Intake.

To best support our students entering the Program, requests for deferred registration will be considered by Admissions.

This is an Admissions Deferral Policy for Applicants. For Student deferrals, please refer to the OUM Leave of Absence (LOA) Policy.

Applicants must fulfill the following requirements to be eligible for deferral of admission to the program:

Timing of Deferral

Deferral of Admission may be requested at any time after the Applicant has received an Offer of Acceptance, but before commencing the Program.

Applicants may defer for only one Intake, and only to the next available Intake.

Applicants who do not wish to register in the next Intake, must reapply. Please refer to the **Re-application Policy and Procedure** for further information.

Applicants must notify the Admissions Office in writing of their intention to register for the next Intake, no later than 60 days before commencement of the Program, to allow time for processing their registration.

Program Admission Requirements Must be Updated After Acceptance

To be considered for admission in the next intake, after deferral, the Applicant's application documentation must remain in compliance with the **Admissions Policy: Selection/Scoring Criteria and Rubric**.

Applicants who defer beyond the valid period of their application documents, may be required to provide updated documentation.

Procedure for Requesting Admission Deferral

The Applicant may request a deferral for the next Intake by contacting the Admissions Office at admissions@oum.edu.ws.

Successful Applicants will receive confirmation of approved admissions deferral from the Admissions Office by email, and the deferral will be noted in the Student Information System (SIS).



Tuition and Fees

Applicants who defer are subject to the policies, fees, tuition rates, and any other arrangements in place applicable to the Intake for which they are registering.

Please refer to the **Refund Policy** for further information.

Associated OUM Supporting Documents

[Admissions Policy: Selection/Scoring Criteria and Rubric](#)

[Applicant Scoring Criteria and Rubric Form](#)

[OUM Admissions Process](#)

[Prospect-to-Student Flowchart](#)

Document Amendments & Approval

Version #	Action Taken	Individual(s) Responsible	Approval of Action Date
1.0	Document Created	Admissions Team	31 Jan 2023
2.0	E 4.9 added	MCA Team	14 Mar 2023