



Oceania University of Medicine

SPECIALISTS IN ONLINE MEDICAL EDUCATION

Position Description

Position Title	Senior Lecturer (Level C) and Course Director (Haematology & Immunology)
Appointment Type	Fixed Term, Full-time (Term duration to be negotiated with successful applicant)
Position Classification	Faculty (Academic)
Reports to	Director of Pre-Clinical Education
Agent for OUM	E-Medical Education Australia/e-medical Education LLC
Location	International

About Oceania University of Medicine (OUM)

OUM was founded in the South Pacific Island Nation of Independent Samoa in 2002. Its foundations were built on providing vital medical education to build a workforce capable of serving the healthcare needs of underserved island communities.

OUM has evolved from a local mission to better meet the health needs of underserved island communities into an accredited international medical school with a global student body. OUM blends interactive distance learning and traditional hands-on clinical training to bring medical education to students around the globe, helping aspiring medical practitioners overcome distance, personal, and professional barriers to achieve their dream of practicing medicine.

OUM's MD program is a rigorous medical school curriculum, typically completed in 4 to 4.5 years. The diversity of OUM's student body is impressive, both in its range of professions and the native countries it represents. The majority of OUM students have many years of experience in the workforce, primarily in healthcare professions but also in a wide variety of other careers.

Please visit our website for additional information about OUM: www.oum.edu.ws



OUM Mission, Values, Strategy

Our Mission

The mission of Oceania University of Medicine is to help qualified individuals overcome distance, personal, and professional barriers to become highly trained medical practitioners, who are committed to life-long learning, with the requisite knowledge, skills, and attitudes to care for patients; to prevent, treat and cure disease; and to create and apply new knowledge to improve the health of underserved communities in Oceania and beyond.

Our Values

At its heart, OUM is an international university with a social mission focused on serving the healthcare needs of underserved communities.

OUM is dedicated to actively contributing to the clinical healthcare needs of national and global communities by training physicians to practice with integrity and empathy. OUM embraces an ethos of compassion, accountability, social responsibility, and discovery.

Our Strategic Objectives

- To produce generalist graduates with the foundation competencies in the basic and clinical sciences to prepare them for work in a hospital or community setting as a junior doctor while developing the vision, sense of national and professional need, motivation, and perseverance necessary for the pursuit of specialty training.
- To produce graduates with the necessary skills and motivation to be lifelong learners.
- To produce graduates with a strong orientation towards community practice by allowing students to study while remaining in their community.
- To produce graduates who are socially responsive and ethically responsible in their approach to the practice of medicine.
- To deliver a common internationally applicable medical curriculum while providing students with their experiences which allows them to localize learning outcomes.
- To broaden the access to entry into the study of medicine by allowing students to minimize the social, geographic, family, and financial disruption normally experienced with the study of medicine.
- To utilize current emerging information technologies to provide learning resources that allow students to study flexibly in a range of settings for the completion of their studies.
- To use, in a consistent and central role throughout the course, the experience, role modelling, and mentoring capacity of practicing clinicians in the students' communities, supported by high-quality educational resources, to assist with the personal and professional development of students and graduates.
- To contribute to the development of health sciences undergraduate and postgraduate training in Samoa and the Pacific region by actively pursuing links with, and cooperating with, other regional training institutions.
- To contribute to the continuing professional development of healthcare professionals in Samoa and the Pacific region.



About the Position

The position of Senior Lecturer and Course Director in Haematology and Immunology is a multifaceted role with the primary purpose of contributing to the academic and educational aspects of the university by delivering high-quality teaching, conducting research, and fulfilling administrative responsibilities associated with the courses they oversee. The Course Director component is arranged as a workload allocation of the Senior Lecturer position.

OUM offers a preclinical phase as part of its MD program that delivers an introduction to the program with 'General Principles' followed by the delivery of system module units including:

- Cardiovascular
- Endocrine
- Gastrointestinal
- Haematology & Immunology
- Musculoskeletal
- Neuroscience
- Pulmonary
- Reproduction
- Urinary

The primary purpose of the Course Director component is to coordinate the delivery of the Hematology & Immunology elements of the OUM MD program. The Course Director (Hematology & Immunology) will provide leadership in this speciality organ system within the university's learning and teaching environment through the development, implementation, and ongoing review of this speciality area within the Medical Science curriculum.

The Course Director will lead a team of staff that are responsible for the delivery of the system, Hematology & Immunology at the preclinical level and will be expected to teach into the system. The Course Director may be called upon to teach within other units delivered in the pre-clinical segment of the MD program. The incumbent will also be required to supervise students undergoing their embedded Masters research project. They will support the Chief Academic Officer, the wider Faculty team, and the Administration team in implementing OUM's Learning and Teaching strategic plan.

A Level C, Senior Lecturer is an experienced member of the teaching faculty and would be expected to hold an MD, MBBS, PhD or equivalent. Staff at this level would have considerable experience in delivering lectures, workshops, case studies or problem-based learning classes. In addition, they should have a demonstrable track record of innovation in teaching. As a Senior Lecturer, you will focus your efforts on leveraging your established record of achievement in teaching (including clinical teaching, where appropriate), research supervision, and service and engagement. At this level, you may coordinate or lead the activities of other staff. A Senior Lecturer would be expected to supervise junior staff and help them develop their portfolio in research supervision or scholarship in learning and teaching. The University is seeking people at this level to be leading teaching innovation, curriculum development and scholarship in teaching.

Key Responsibilities

As a member of the Faculty at OUM, the incumbent will be responsible for delivering high-quality pre-clinical education to OUM's medical students. You will work closely with the Director of Pre-Clinical Education and Faculty to develop and deliver engaging and effective lecture materials, assess student performance, and provide guidance and support to students as they progress through their pre-clinical education.

The Course Directors core responsibilities include:

- Teaching and Scholarship



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- Research Supervision
- Service and Engagement
- Governance and Risk Management

Teaching and Scholarship

- Teaching and Scholarship Development
- Deliver pre-clinical lecture materials and course content (lectures, problem-based learning (PBL), workshops and tutorials), ensuring alignment with OUM's academic standards and objectives.
- Preparation of exam material.
- Pre-exam moderation.
- Post-exam moderation.
- Map TLOs against high stakes exams (*i.e.* AMC1 and USMLE step 1)
- Map unit material to OUM's ILOs.
- Assess student performance through exams, essays, and other assessments, and provide constructive feedback to help students achieve their full potential.
- Prepare staff and student evaluations for the system unit.
- Contribute to the development and implementation of innovative teaching strategies, alternative instructional materials, and advanced educational practices at OUM.
- Collaborate with the Director of Pre-Clinical Education and Faculty and other colleagues to continuously improve the quality and effectiveness of pre-clinical education at OUM.
- Provide academic support and guidance to students, helping them to overcome any difficulties and achieve their academic goals.
- Stay up-to-date with professional development opportunities, stay current and aligned with all relevant accreditations and the University's values and mission and incorporate new and innovative teaching methods into your delivery.
- Understand and apply University rules relevant to learning and teaching practice.
- Identify and address issues related to student retention and success.
- Ensure all students can develop an understanding of equity and prepare students to be leaders in diverse, equitable and inclusive workplaces.
- Promote a positive and collaborative environment, responsive to students mental/health and well-being needs.
- preparing course evaluations at the conclusion of the delivery of a unit.

Research

- Research including manuscript preparation for papers in medical research and medical education.
- Student supervision.
- Attendance at OUM Research Club.
- Attendance at OUM Journal Club.

Service and Engagement

- Participate in academic committees, professional development activities, and other initiatives to help advance the quality of pre-clinical education at OUM.
- Build and maintain relationships with students, alumni, and other stakeholders to help foster a positive learning environment and promote the reputation of OUM.
- Build and maintain relationships with alumni and other external partners to support the University's mission and goals.
- Work collaboratively with both the OUM Student Association and the OUM Alumni Association to support and guide their activities.



Governance and Risk Management

- Provide timely and accurate reporting on student progress and assist with the administration of pre-clinical exams.
- Remain up to date with the latest regulations and accreditation requirements related to the field of Medicine and ensure that course content reflects these standards.
- Ensure that students are made aware of any relevant policies or procedures, including those related to ethical conduct, health and safety, and student conduct.
- Report any incidents or concerns related to governance and risk management to the Director of Pre-Clinical Education and the Chief Academic Officer and Faculty.
- Collaborate with other members of the pre-clinical faculty and administration to implement and maintain effective risk management strategies.
- Hold membership on university committees as required.
- Maintain professional standards in carrying out duties.
- Follow documented processes and templates when conducting general duties.
- Provide support and guidance to the University's governing boards and committees.
- Identify and assess risks to the University and develop strategies to mitigate those risks.
- Support opportunities for innovation, evaluation, and improved service delivery.
- Contribute to maintaining a safe workplace that values the health and safety of co-workers, students, patients, and visitors.
- Treat staff, students, patients, and visitors of the university with respect, fairness and equity, free from discrimination and harassment at all times
- Maintain IP and content protection for student-submitted works.
- Maintain an awareness of the Universities policies and respond to OUM communications in a timely fashion.

Selection Criteria

1. A Medical Degree or a PhD in biomedical sciences or a related field.
2. Evidence of effective teaching, training, facilitation and mentoring in the applicant's speciality area or other relevant experience.
3. Evidence of curriculum development in the applicant's specialty area.
4. Evidence of outstanding delivery of online teaching, including the use of innovative strategies to deliver medical education.
5. Evidence of management and supervision of academic staff, including effective deployment of staff to cover curriculum teaching, workshop delivery, PBL and case studies.
6. Evidence of conflict management, ideally with the management of a small team of academics delivering the organ system specialty of the applicant.
7. A commitment to enhancing diversity and inclusion during team-based projects including a commitment to the success of peers and the team.
8. Evidence of strategic decision making.



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9. Evidence of outstanding communication skills.
10. Evidence of supervision of research students, including manuscript preparation.
11. A demonstrated understanding of equal opportunity principles, health, and safety policies.

Remuneration and Benefits

Remuneration will be negotiated with the preferred candidate and appointment made at the appropriate academic level considering qualifications and experience.

Information for applicants

- The Course Director component is arranged internally as a service role with a workload allocation provided for a fixed term.
- This position description serves as a succinct outline of the core responsibilities and expectations associated with the role. This document should not be construed as limiting the scope or accountability of the position and may be subject to revision and adjustment as deemed necessary. This position may be called upon to perform additional duties and responsibilities as reasonably required by the University.
- For further information about this position please contact the Chief Academic Officer, Professor Derek Kennedy, cao@oum.edu.ws

How to Apply

Please submit your application via email to recruitment@oum.edu.ws by Wednesday 13 March 2024, 9.00 am (AEST-Australian Eastern Standard Time), ensuring you have provided the following information:

- A covering letter outlining your suitability for the role (responding to the selection criteria).
- Current curriculum vitae/resume including full contact details.
- Please include the details of three supporting referees including phone number and email address.
- **Applications Close - Wednesday 13 March 2024, 9.00 am (AEST)**