

## Position Description

<b>Position Title</b>	Clinical Core Course Specialist - <b>Select Speciality</b> <input type="checkbox"/> Emergency Medicine <input type="checkbox"/> Family Medicine <input type="checkbox"/> Internal Medicine <input type="checkbox"/> Obstetrics and Gynaecology <input type="checkbox"/> Paediatrics <input type="checkbox"/> Psychiatry <input type="checkbox"/> Surgery
<b>Position Classification</b>	Faculty (Academic)
<b>Appointment Type</b>	Independent Contractor/Casual or At Will Employee
<b>Academic Level</b>	Dependant upon assessment of preferred appointee <input type="checkbox"/> Professor <input type="checkbox"/> Associate Professor <input type="checkbox"/> Assistant Professor
<b>Supervisor</b>	Director of Clinical Education and Faculty
<b>Agent for OUM</b>	E-Medical Education Australia or e-Medical Education, LLC
<b>Location</b>	International

### About Oceania University of Medicine (OUM)

OUM was founded in the South Pacific Island Nation of Independent Samoa in 2002. Its foundations were built on providing vital medical education to build a workforce capable of serving the healthcare needs of underserved island communities.

OUM has evolved from a local mission to better meet the health needs of underserved island communities into an accredited international medical school with a global student body. OUM blends interactive distance learning and traditional hands-on clinical training to bring medical education to students around the globe, helping aspiring medical practitioners overcome distance, personal, and professional barriers to achieve their dream of practicing medicine.

OUM's MD program is a rigorous medical school curriculum, typically completed in 4 to 4.5 years. The diversity of OUM's student body is impressive, both in its range of professions and the native countries it represents. The majority of OUM students have many years of experience in the workforce, primarily in healthcare professions but also in a wide variety of other careers.

Please visit our website for additional information about OUM: [www.oum.edu.ws](http://www.oum.edu.ws)

## OUM – Mission, Values, Strategy

### Our Mission

The mission of Oceania University of Medicine is to help qualified individuals overcome distance, personal, and professional barriers to become highly trained medical practitioners, who are committed to life-long learning, with the requisite knowledge, skills, and attitudes to care for patients; to prevent, treat and cure disease; and to create and apply new knowledge to improve the health of underserved communities in Oceania and beyond.

### Our Values

At its heart, OUM is an international university with a social mission focused on serving the healthcare needs of underserved communities.

OUM is dedicated to actively contributing to the clinical healthcare needs of national and global communities by training physicians to practice with integrity and empathy. OUM embraces an ethos of compassion, accountability, social responsibility, and discovery.

### Our Strategic Objectives

- To produce generalist graduates with the foundation competencies in the basic and clinical sciences to prepare them for work in a hospital or community setting as a junior doctor while developing the vision, sense of national and professional need, motivation, and perseverance necessary for the pursuit of specialty training.
- To produce graduates with the necessary skills and motivation to be lifelong learners.
- To produce graduates with a strong orientation towards community practice by allowing students to study while remaining in their community.
- To produce graduates who are socially responsive and ethically responsible in their approach to the practice of medicine.
- To deliver a common internationally applicable medical curriculum while providing students with their experiences which allows them to localize learning outcomes.
- To broaden the access to entry into the study of medicine by allowing students to minimize the social, geographic, family, and financial disruption normally experienced with the study of medicine.
- To utilize current emerging information technologies to provide learning resources that allow students to study flexibly in a range of settings for the completion of their studies.
- To use, in a consistent and central role throughout the course, the experience, role modelling, and mentoring capacity of practicing clinicians in the students' communities, supported by high-quality educational resources, to assist with the personal and professional development of students and graduates.
- To contribute to the development of health sciences undergraduate and postgraduate training in Samoa and the Pacific region by actively pursuing links with, and cooperating with, other regional training institutions.
- To contribute to the continuing professional development of healthcare professionals in Samoa and the Pacific region.
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## About the Position

The Clinical Core Course Specialist - Add Speciality will serve as the content expert for the clinical core course in **Add Speciality** and as the resident faculty expert on content-related matters in this area.

Core responsibilities encompass the following areas:

- Leadership and Strategy
- Partnership and Engagement
- Teaching and Scholarship
- Governance & Risk Management

***This role requires a commitment of 8 hours per week. If you are unable to meet this commitment, we respectfully ask that you do not apply or proceed with an application or with accepting an offer.***

## Key Responsibilities

### Leadership and Strategy

- Review and update the course syllabus and associated learning objectives, activities, assignments, and evaluations for the associated clinical core course.
- Collaborate with other academic and professional leaders to identify and capitalize on new opportunities for the University's growth and innovation.
- Foster a culture of transparency, accountability, and continuous improvement throughout the university.

### Partnership and Engagement

- Interact with Clinical Students to provide information about the rotation as needed.
- Represent the University at internal and public events to promote the university's mission, values, and achievements.

### Teaching and Scholarship

- Assist the clinical director with the virtual teaching of the core clinical rotation including:
  - Assist with the grading of student case studies
  - Respond to students via email in regards to course content and materials
- Review the recorded lecture for the core curriculum annually and where appropriate, have the materials redeveloped.
- Assist in the review and/or creation of pre-clinical teaching content as required.
- Providing support and guidance to students and staff to ensure their academic success and progress.
- Promote a positive and collaborative environment, responsive to students' mental/health and well-being needs.

### Governance and Risk Management

- Maintain professional standards in carrying out duties.
- Follow documented processes and templates when conducting general duties.
- Support opportunities for innovation, evaluation, and improved service delivery.
- Contribute to maintaining a safe workplace that values the health and safety of co-workers, students, patients, and visitors.
- Treat staff, students, patients, and visitors of the university with respect, fairness, and equity, free from discrimination and harassment at all times.
- Maintain IP and content protection for student-submitted works.
- Maintain an awareness of the University's policies and respond to OUM communications in a timely fashion.

## Selection Criteria

1. Fellowship qualification or Board certification in the relevant core speciality.
2. Proven effectiveness in teaching, training, facilitation, or mentoring aligned with the University's mission.
3. Understanding of international healthcare industry regulations and accreditation standards.
4. Demonstrated ability to use initiative to solve problems, manage priorities and work productively and in a team to deliver high-quality outcomes.
5. Demonstrated proficiency in digital literacy including the ability to effectively work in Google Workspace and university systems.
6. Strong written communication skills including the ability to draft course materials, emails, proposals, agendas and other correspondence, with accuracy and attention to detail.
7. Strong oral communication skills including engaging effectively with all staff, students, and external stakeholders, while aligning with the University's vision.
8. Demonstrated understanding of equal opportunity principles and policies and a commitment to their application within the University context.

## Remuneration and Benefits

Remuneration will be negotiated with the preferred candidate and appointment made at the appropriate academic level considering qualifications and experience.

## Information for applicants

This Position Description outlines the core responsibilities, objectives, desired outcomes, required skills and expectations to successfully perform the role.

This document is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role. This position may be called upon to perform additional duties and responsibilities as reasonably required by the University.

For further information regarding this position please contact the Chief Academic Officer, A/Prof Khrystal Robinson [cao@oum.edu.ws](mailto:cao@oum.edu.ws) or HR Manager, Louise Salter at [hr@oum.edu.ws](mailto:hr@oum.edu.ws)

## How to Apply

Please submit your application via email to [recruitment@oum.edu.ws](mailto:recruitment@oum.edu.ws), ensuring you provide the following information:

- A covering letter outlining your suitability for the role (responding to the selection criteria).
- Current curriculum vitae/resume including full contact details (personal email address).
- Please include the contact details of three referees including phone number and email addresses.

***Please note that we will have rolling appointments for this role, with no official end date currently advertised.***